WFCS-2012 Author Guidelines for A4 (21 × 29.7 cm) Proceedings Manuscripts

First Author
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Abstract

The ABSTRACT is to be in fully-justified italicized text, at the top of the left-hand column, below the author and affiliation information. Use the word "Abstract" as the title, in 12-point Times, boldface type, centered relative to the column, initially capitalized. The abstract is to be in 10-point, single-spaced type. The text of the abstract should not be more than 16 lines long (this abstract is exactly sixteen lines long). Abstracts should be followed by one blank line (using the abstract style) if the text begins with a level 1 heading (like here) or two blank lines if the text begins with the normal style.

These last five lines are just to fill out the abstract text to exactly 16 lines. These last five lines are just to fill out the abstract text to exactly 16 lines. These last five lines are just to fill out the abstract text to exactly 16 lines. These last five lines are just to fill out the abstract text…

1. Introduction

Please follow the steps outlined below when submitting your final manuscript to the WFCS workshop.

2. Instructions

Please read the following carefully.

2.1. Language

All manuscripts must be in English. The use of an automatic spell-checker is advised.

2.2. Submitting your paper

The final manuscript of your paper must be submitted through the electronic submission system on the conference web page (http://www.hs-owl.de/init/wfcs2012/admin/index.php?pageID=7), in pdf format, before December 9th, 2011. Please verify if it prints properly on A4 printer paper.

The final manuscript must be accompanied by the registration form, the signed IEEE copyright release form and also by a proof of the registration fee payment.

Detailed registration instructions will be available at the workshop web page.

2.3. Margins and page numbering

All printed material, including text, illustrations, and charts, must be kept within a print area 17 cm wide by 24.2 cm high. Do not write or print anything outside the print area. Do not include any page numbering in your manuscript.

2.4. Length of your paper

The length of your paper is limited to 10 two-column pages. For any extra proceeding pages please contact the WFCS 2012 team (info@init-owl.de).

2.5. Formatting your paper

All text must be in a two-column format. The total allowable width of the text area is 17 cm wide by 24.2 cm high. Columns are to be 8.1 cm wide, with 0.8 cm space between them. The main title (on the first page) should begin 3 cm from the top edge of the page. The second and following pages should begin 2.5 cm from the top edge. On all pages, the bottom margin should be, at least, 3 cm from the bottom edge of the page.

2.6. Type-style and fonts

Wherever Times is specified, Times Roman may also be used. If neither is available on your word processor, please use the font closest in appearance to Times that you have access to.
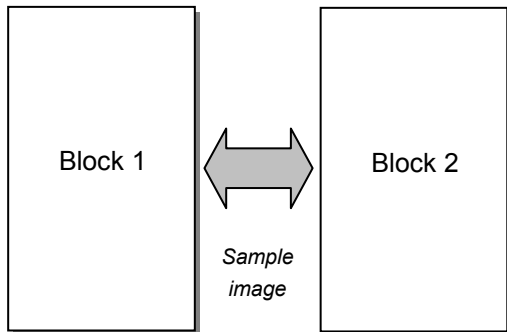
MAIN TITLE. The title should be in Times 14-point, boldface type and, at most, 2 lines long. Capitalize the first letter of nouns, pronouns, verbs, adjectives, and adverbs; do not capitalize articles, co-ordinate conjunctions, or prepositions (unless the title begins with such a word). Leave one blank line after the title.

AUTHOR NAME(s) and AFFILIATION(s) are to be centered beneath the title and printed in Times 12-point, non-boldface type. This information is to be followed by two blank lines.

The ABSTRACT and MAIN TEXT are to be in a two-column format.

MAIN TEXT. Type main text in 10-point Times, single-spaced. Do NOT use double-spacing. All

paragraphs should be indented 0.42 cm (1 pica). Make sure your text is fully justified – that is, flush left and flush right. Please do not place any additional blank lines between paragraphs. Figure and table captions should be 10-point Helvetica boldface type as in

Figure 1. Example of caption.

Long captions should be set as in

Figure 2. Example of long caption. It is aligned on both sides and indented with an additional margin on both sides of 0.42-cm (1 pica).

Initially capitalize only the first word of section titles and first-, second-, and third-order headings.

FIRST-ORDER HEADINGS should be Times 12-point boldface, initially capitalized, flush left, with one blank line before, and one blank line after.

SECOND-ORDER HEADINGS should be Times 10-point boldface, initially capitalized, flush left, with one blank line before. If you require a third-order heading (we discourage it), use 10-point Times, boldface, initially capitalized, flush left, preceded by one blank line, followed by a period and your text on the same line.

2.7. Footnotes

Please use footnotes sparingly and place them at the bottom of the column on the page on which they are referenced. Use Times 8-point type, single-spaced.

2.8. Illustrations and graphs

All illustrations and graphs should be centered and must be in place in the manuscript. If you must use photographs, they must be scanned and pasted onto your manuscript. Please supply the best quality photographs and illustrations possible.

2.9. References

List and number all bibliographical references in 9-point Times, single-spaced, at the end of your paper. When referenced in the text, enclose the citation number in square brackets, for example [1]. Where appropriate, include the name(s) of editors of referenced books.

References

[1] I. M. Author, "Some Related Article I Wrote", *Some Fine Journal,* vol.17, no. 3, pp. 1-100, Jan. 1987.

[2] A. N. Expert, *A Book He Wrote*, His Publisher, 1989.

[3] U. R. Writer, "Some Other Related Article You Wrote", in *Proc. WFCS 2008,* May 2008, pp. 90-100.

[4] P. C. Chair, (Nov. 2007), Call for Papers WFCS 2012, PDF version [Online]. Available: http://www.hs-owl.de/init/wfcs2012/admin/pdf/CFP_WFCS2012_preliminary.pdf